



QuickTrav WinMain



Quick Software
Software Solutions that work for you



QuickTrav WinMain



The new Windows Main module, is the second of the three QuickTrav Core accounting modules.

'WinMain' comprises of Client Accounts (Debtors & Leisures cash sales), BSP & Creditors, and Management Information.

It also provides the Agency with a proper database record of these activities, which Management can use to monitor Client and Creditor activity / performance.





QuickTrav WinMain

Key Features – Receipts Register

- ✓ Professional printed receipts bearing your company logo
- ✓ Each consultant, or specified staff member, has Receipts at his / her workstation, increasing productivity
- ✓ Optional printing of receipts – cuts down on paper costs
- ✓ Receipts of Debtors, Creditors, General Ledger Accounts
- ✓ Compilation of deposit slip done at a touch of a button
- ✓ Automated deposit slip accepted at most major banks
- ✓ Receipts are automatically captured into the Cashbook if confirmed.





QuickTrav WinMain

Key Features – Receipts Register

- ✓ Line Items Specific Register showing status of the Receipt, and any allocations done.

View Receipt (Hof.0000009)

Date: 31/07/2008 Thu Source Ref: Amount: 14851.00
Prepared By: Shannon Cartier (Sc) Allocated (2): (14,851.00)
Receipt Type: Cash (Csh) Open: 0.00
Deposited in: Cashbook For Demo Travel (Chq) 000007 31/07/2008 Ageing:
Account Type: Debtors (D)
Account No: Panasonic Business Systems (D00011)
Division: General (Default Division) (Gen) Consultant:
Credit Card: Auth No:
Payee Details: T.B.a Details: Payment - Thank You

Allocations (Voucher Hof.00000024)

Date	Src	Reference	Details	Amount	Open	This Entry	Balance
02/06/2008	Inv	Hof0008082	Tkt Scheirlinckx/K Mi	6,042.00	6,042.00	(6,042.00)	0.00
27/06/2008	Inv	Hof0008468	Tkt Scheirlinckx/Krism	8,809.00	8,809.00	(8,809.00)	0.00

Message

Save Re-Open Load Allocate Clear Print Close

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Key Features – Deposit book & Register

Deposit Book :

- ✓ Requires Confirmation of the Banking Process.
- ✓ Status : Banked, not confirmed - remains in a clearing account until confirmed.
- ✓ Status : Banked & confirmed – automatic allocation to Cashbook

Dep No	Date	Status	Source Ref	Items	Amount	Consultant	CB Ref	Comments
000001	06/10/2009	Banked_Confirmed	L38-08/10/09	1	8,390.00	Supervisor (HofSup)		Auto deposit Rec Hof.0000113
000002	07/10/2009	Banked_Confirmed	L1333-07/10/0	1	670.00	Supervisor (HofSup)		Auto deposit Rec Hof.0000146
000003	08/10/2009	Banked_Confirmed	L1333	1	16,000.00	Supervisor (HofSup)		Auto deposit Rec Hof.0000153
000004	08/10/2009	Banked_Confirmed	L1333-08/10/0	1	8,802.00	Supervisor (HofSup)		Auto deposit Rec Hof.0000149
000005	06/10/2009	Banked_Confirmed	D2169-06/10/0	1	3,039.56	Supervisor (HofSup)		Auto deposit Rec Hof.0000018
000006	09/10/2009	Banked_Confirmed	D2169-09/10/0	1	7,710.46	Supervisor (HofSup)		Auto deposit Rec Hof.0000185
000007	09/10/2009	Banked_Confirmed		1	7,032.00	Supervisor (HofSup)		Auto deposit Rec Hof.0000245
000008	12/10/2009	Banked_Confirmed	L01333 12102	1	2,605.16	Cindy Turner (HofCt)		Auto deposit Rec Hof.0000296
000009	12/10/2009	Banked_Confirmed	L01333 12102	1	312.84	Cindy Turner (HofCt)		Auto deposit Rec Hof.0000374
000010	13/10/2009	Banked_Confirmed	CcbHof000711	1	350.00	Cindy Turner (HofCt)		Auto CCB Hof0007114
000011	13/10/2009	Banked_Confirmed	d0092 13 oct 0	1	114,130.18	Natasha Fernandes (HofN)		Auto deposit Rec Hof.0000452
000012	13/10/2009	Banked_Confirmed	d0092 13 oct 0	1	(3,252.71)	Natasha Fernandes (HofN)		Auto deposit Rec Hof.0000453
000013	15/10/2009	Banked_Confirmed	D2099 9 OCT	1	2,950.18	Raylene Piensar (HofRp)		Auto deposit Rec Hof.0000858
000014	19/10/2009	Banked_Confirmed	D716 19Oct09	1	404.03	Leanne Potgieter (HofLp)		Auto deposit Rec Hof.0000592

QuickTrav WinMain

Key Features – Debtor's allocation voucher

Debtors Allocation Voucher Register :

- ✓ Clearly shows allocations per transaction entry type (e.g Receipts, Journals, Invoices, etc)
- ✓ Allows for reversal of specific allocations without having to reverse entire month.

New Debtors Allocation Voucher (Hof.00000125) Manual Allocation Voucher

Date: 31/03/2009 Tuesday

Prepared By: Shannon Carter (Sc)

Account: Mfc Motor Corporation (D00008) Allocated (0) 0.00

Open Items for Mfc Motor Corporation (D00008) 62,223.00

Date	Src	Reference	Details	Amount	Open	This Entry	Balance
20/08/2008	Inv	Hof0009222	Var Paper/D Mr. Atki	54,204.00	54,204.00	0.00	54,204.00
25/08/2008	Inv	Hof0009256	Lnd Thoma/Crr, Thom	400.00	400.00	0.00	400.00
15/09/2008	Inv	Hof0009525	Var Paper Os	1,327.00	1,327.00	0.00	1,327.00
17/05/2008	Inv	Hof0009581	Tkt Tobias/Lloydlest (2	6,292.00	6,292.00	0.00	6,292.00

Message

Save Allocate Clear Close

The logo features a stylized blue and red swoosh with a red arrow pointing towards the right, set against a white background.

QuickTrav WinMain

Key Features – Statements

- ✓ Comprehensive monthly statements include all credit card charges and details thereof.
- ✓ Statements may be printed in either open item or brought forward format.
- ✓ Easily determine outstanding cash sales for each consultant on a client by client basis.
- ✓ Easily determine outstanding Creditor commissions due, and include details thereof.
- ✓ Client Statements may be automatically emailed to Clients





QuickTrav WinMain

Key Features – Payments

- ✓ Creation of payments to Creditors with allocation functionality, eliminates Contra functionality in GI.
- ✓ Creation of payments for Debtors with allocation functionality, eliminates the Payments clearing account by allocating directly from Client to Bank.
- ✓ Payments may be Deferred for Future Payment.
- ✓ Print monthly remittance advices for Creditors/Principals that are paid on a monthly basis. Each remittance advice is also a tax invoice to the creditor for commission due, eliminating the need for separate tax invoices to creditors.
- ✓ Duty manager restricts action of User : Save as Draft Payment vs Save As Closed





QuickTrav WinMain

Key Features – Cashbook

- ✓ Cashbook is now optionally included in the Main Module. If used in this format, cashbooks need to be completed *prior* to closing off Month End.
- ✓ Can be reconciled daily.
- ✓ Payments and Deposits automatically appear in Cashbook, when captured via the Receipts and Payments functionality.
- ✓ Standing batches can now be created within the Cashbook. E.g. all debit orders can be captured and imported on a monthly basis.
- ✓ Cashbook, reconciliation and printing are all processed in the same screen.
- ✓ Save and Restore functionality allows you to restore the cashbook to a previously saved recon.
- ✓ Cashbook can still be kept in the General Ledger with an option to export Payments and Deposits from WinMain





QuickTrav WinMain

Key Features – Journals

Journals can be posted to :

- ✓ Debtors
- ✓ Creditors
- ✓ General Ledger Accounts
- ✓ Automatic calculation of Vat, on all Journals, if selected.
- ✓ Proper Narration.
- ✓ Journals may be imported from Microsoft Excel

Journal Register

- ✓ Line Item Specific Register





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Key Features – Queries

Additional Features :

- ✓ **Queries on Any Transaction Type**
- ✓ **Creditors Age Analysis**
- ✓ **Creditors Statements**
- ✓ **Monitor of account (allows for Live Monitoring of any Debtor, Creditor or GL account)**
- ✓ **Vat Report**
- ✓ **Powerful search facility in all registers**
- ✓ **Full reporting functionality - User Defined with option to Export to Excel**





QuickTrav WinMain

Key Features – Other

- ✓ **Purchases Orders and Journals** (Creation of Admin Suppliers are done in Windows Invoicing) Purchases journals with Divisional Allocation Function
- ✓ **Creditors Allocation Voucher** : Automatically allocates Credit Notes and Invoices when "retrieve" function used in Windows Invoicing. Allows for allocation of Debits and Credits not allocated via Journals / Receipts
- ✓ **Creditors Allocation Voucher Register** : Clearly shows allocations per transaction entry type (e.g Rcpt, Jnls, Inv etc)

